KNIGHTON TOWN COUNCIL

Minutes of a Meeting of Queens Diamond Jubilee Working Group meeting held at the Offa's Dyke Centre, Knighton on **Wednesday 2nd May 2012 at 6:00p.m.**

Present: Cllr Mrs C Branford Cllr J Morgan Cllr T Johnson
Cllr K Harris Cllr R Bright

1. To receive apologies
Cllr D Price, Cllr Mrs S Scotford, Cllr Mrs S Davies, Young Farmers representatives.

2. To receive declarations of interest.
None.

3. To consider Knighton Town Celebrations for the Queens Diamond Jubilee on 4th June 2012.

a) The Clerk confirmed the positioning of events items on Bryn-y-Castell.
b) The Clerk confirmed that the road closure had been agreed by Powys County Council and he was now to contact Brian Neary for diversion signs and also contact David Morgan to organize 8 people for stewarding the road closure on 4th June.
c) Red Cross cover agreed for 4th June.
d) The Clerk presented a programme of events and amendments were agreed.
e) The Clerk is to produce an updated programme of events, agree it with the chair and ask Artisan Printers to produce the leaflet.
f) The Clerk is to agree with the museum group of the exhibition of artefacts in the community centre.
g) Cllr Harris confirmed that he would follow up the potential of a church service on 3rd June.
h) The Clerk confirmed that the community centre management committee will not be in a position to serve tea and coffee.
i) Cllr Mrs C Branford agreed to get an organization to serve drinks between 2-7pm on 4th June.
j) The Clerk was instructed to contact Julia Roberts from the Chamber of Trade in order to have flags decorating the street scene for the jubilee parade.
k) The Clerk was instructed to purchase two cloth flags 6ft X 4ft (1 union jack, 1 welsh flag).
l) The Clerk confirmed that the lighting of the beacon for town and community councils was 10.15pm 4th June.
m) The Clerk confirmed that the snooker table had only realised £155 on eBay and the offer was rejected. This item is to be tables for a full council discussion.
n) Mr Islwyn Watkins had offered burning material for the beacon. The Clerk is to contact Cllr D Price and C Bevan if materials required.
o) The Clerk to contact the local newspaper to arrange publicity re Diamond jubilee event.

4. Celebration Mugs
The Clerk confirmed that the mugs had been received and it was agreed that Cllr K Harris and Cllr C Branford discuss with Knighton School, the welsh nursery and Knighton – 5s

Nursery how to present the celebration mugs to the children. They will report back to the Clerk.

5. Poster for event
The Clerk issued more posters to Cllr Branford and Johnson.

6. AOB
Two further jubilee meeting were arranged:

1. Friday 11th May – 5.30pm Bryn y Castell then Offa's Dyke
2. Thursday 24th May – 6pm

The Meeting closed at 7.15p.m.

****